

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

APRIL 17, 2025 REGULAR MONTHLY MEETING

PRESENT: Eric Smith, Chairperson; Gary Risch, Sr., Vice-Chairperson; Barry Wolfe, Treasurer; John Zurisko, Secretary; Michael Slater, Assistant Secretary/Treasurer; Michael Hnath, Solicitor; Matt Sprung, Engineer; Kristy Donaldson, Manager

1. The April 17, 2025, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Eric Smith at 7:00 p.m.
2. Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Eric Smith led in the Pledge of Allegiance.
4. Approval of the minutes of the March 20, 2025, Regular Monthly Meeting: A motion was made by Michael Slater, and seconded by Gary Risch, Sr., to approve the minutes of the March 20, 2025, Regular Monthly Meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
 - a. Financial Report for March 2025: The Treasurer's Report for March 2025 was presented. A motion was made by Barry Wolfe, seconded by Michael Slater, to approve the Treasurer's Report for March 2025. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of April 17, 2025. A motion was made by John Zurisko to approve payment of the monthly bills. The motion was seconded by Gary Risch, Sr., which passed unanimously.
7. Manager's Report:
 - a. Kristy Donaldson reminded the Board about the annual Statement of Financial Interest Forms. She also provided an update on the annual Financial Audit and Infrastructure Security Assessment.
 - b. Kristy Donaldson provided updates on the Sarver Road Waterline Extension and Freeport Borough Waterline Replacement Projects.
 - c. Kristy Donaldson presented the annual Consumer Confidence Report for 2024.
 - d. Kristy Donaldson provided and reviewed the Key Financial Indicator exercise for the water capital projects.
8. Solicitor's Report:
 - a. There was no separate report.
9. Engineer's Report:
 - a. Matt Sprung presented PENNVEST Loan# 80225 Freeport Lead Line Replacement Requisition #6 in the amount of \$43,427.00. Michael Slater made the motion to approve the requisition, which was seconded by Barry Wolfe and passed unanimously.
 - b. Matt Sprung presented PENNVEST Loan# 82247 Rte.228 Waterline Extension & Freeport Borough Line Replacement Requisition #8 in the amount of \$122,748.55. John Zurisko made the motion to approve the requisition, which was seconded by Gary Risch, Sr. and passed unanimously.
 - c. Resolution No. 2025-02: Resolution to apply to PENNVEST for WTP Expansion Loan and Letter of Responsibility were presented by Matt Sprung. Prior to approving both documents, Matt discussed the current situation with the WTP Expansion project.

The first item that may delay the project is the outstanding permit still with the PA DEP. The draft permit is scheduled to be advertised in the PA Bulletin on April 26th; however, there is a 30-day comment period which will delay the permit in hand for the next PENNVEST meeting. Other issues with the project are price increases and availability of the filter skid membranes due to the tariffs. If a different brand of membrane were to be used, it would require a new DEP permit application, which would delay the project six more months. Michael Hnath suggested that the Board move forward with approving the Resolution and Letter of Responsibility but continue to look at the membranes as a possible separate project. Barry Wolfe made the motion to approve Resolution No. 2025-02 and the Letter of Responsibility, which was seconded by Michael Slater and passed unanimously.

10. Old Business:

- a. Matt Sprung and Kristy Donaldson discussed the meeting they had earlier in the day with Charter Homes. The intent of the meeting was to go through the letter provided to Charter Homes from Matt's review and examine how the comments were incorporated into the revised plans. Due to the approved zoning classification, moving the water and sewer lines out of the roadways are very difficult. Suggestions for funding road repairs within the plan were made and are still under investigation.
- b. Kristy Donaldson updated the Board on the situation with the Sarver Avenue and tapping the barn into the main sewer line. The new owner stated that they do not have any inspection reports from the Township SEO or have not been visited by the SEO since occupying the property. The Board suggested for Kristy to call the SEO and see if he has any reports of this property's septic system.
- c. Kristy Donaldson presented the Authority's current miscellaneous fee schedule. She informed the Board that meter pricing increased and the current fee schedule needs to be revised because the Authority is losing money. The Board discussed the items but requested for Kristy to have Michael Hnath review the fee schedule for the next meeting.

11. New Business:

- a. There was no New Business to report.

12. Adjournment: Michael Slater made the motion to adjourn the Regular Monthly Meeting, which was seconded by Gary Risch, Sr. The motion passed unanimously, and the Regular Monthly Meeting ended at 8:34 p.m.