

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

MARCH 21, 2024, REGULAR MONTHLY MEETING

PRESENT: John Zurisko, Secretary; Barry Wolfe, Treasurer; Richard Healey, Assistant Secretary/Treasurer; Matt Sprung, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager.

ABSENT: Eric Smith, Chairperson; Gary Risch, Vice-Chairperson

1. The March 21, 2024, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Kristy Donaldson at 7:00 p.m.
2. Kristy Donaldson stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Kristy Donaldson led in the Pledge of Allegiance.
4. Approval of the minutes of the February 15, 2024, Regular Monthly Meeting: A motion was made by Richard Healey, and seconded by John Zurisko, to approve the minutes of the February 15, 2024, Regular Monthly Meeting. The motion passed unanimously.
5. Open to the floor: Barb Panza, 110 Kimberly Drive, asked for an update on the waterline extension project. Matt Sprung stated that the first preconstruction meeting was held Monday, March 18th. Anticipated start date will be in June or July. The contractor may run two crews for the Freeport line replacement project and the Sarver Road waterline extension. The Notice to Proceed may be given at the end of May depending on the receipt of materials. Kristy Donaldson provided an update on the letter sent at the end of February regarding no debt service, list of contractors, and the two funding sources for private service lines. Mike Slater, 107 Crescent Hill Drive, asked if the contractor will ask where he wants his tap. Matt Sprung replied yes.
6. Treasurer's Report:
 - a. Financial Report for February 2024: The Treasurer's Report for February 2024 was presented. A motion was made by Barry Wolfe, seconded by Richard Healey, to approve the Treasurer's Report for February 2024. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of March 21, 2024. A motion was made by John Zurisko to approve payment of the monthly bills. The motion was seconded by Barry Wolfe, which passed unanimously.
7. Manager's Report:
 - a. Statement of Financial Interest Forms for 2023 are due by May 1st.
 - b. The Electricity Auction resulted in a four-year agreement with Constellation Energy for \$0.0738 KWH.
 - c. The following Operational Updates were provided:
 - i. The 2023 Financial Audit will begin April 15th.
 - ii. The PENNVEST loan and grant closed on March 5th.
 - iii. The blower upgrades approved last year for the sewage plant were completed.
 - iv. A lien was filed on 626 Ekastown Road for unpaid sewage service plus fees.
 - v. Started ordering and receiving DELPAC, for water treatment, from a new chemical company that provides the same exact product at a lower cost. The cost is now \$0.366/pound versus \$0.577/pound.
 - vi. The field crew has been working on the lead service line inventory and inspecting manholes.

8. Solicitor's Report:
 - a. No separate report

9. Engineer's Report:
 - a. Matt Sprung provided a quote for the Freeport Tank repair. The quote provided a cost breakdown for different issues that may need addressed when the tank is taken out of service. The approach was going to see what needs done and then fix it; however, Mid Atlantic is offering a free robot inspection of the interior of the tank so that they can be prepared for any repairs when the tank is out of service.
 - b. Pay Requisitions – there was discussion regarding the invoices that were included in the PENNVEST pay requisitions for Michael Hnath's services. After some time, the Board moved forward with approving the invoices with the understanding that Michael and Kristy would further discuss the matter.
 - i. Loan 80225 Freeport Lead Line – motion made by Richard Healey; seconded by John Zurisko. The motion passed unanimously.
 - ii. Loan 82247 Freeport Waterline – motion made by Richard Healey; seconded by Bary Wolfe. The motion passed unanimously.
 - iii. MIP Grant Sarver Road Extension – motion made by Barry Wolfe; seconded by Richard Healey. The motion passed unanimously.
 - iv. Loan 82247 Sarver Road Extension – motion made by Richard Healey; seconded by Barry Wolfe. The motion passed unanimously.

10. Old Business:
 - a. Kristy Donaldson provided the Board with the HARSCO Agreement renewal. The only change to the Agreement is the dates. Richard Healey made the motion to approve the HARSCO Agreement renewal, which was seconded by John Zurisko. The motion passed unanimously.

11. New Business:
 - a. No new business to report.

12. Adjournment: Richard Healey made the motion to adjourn the Regular Monthly Meeting, which was seconded by John Zurisko. The motion passed unanimously, and the Regular Monthly Meeting ended at 7:51 p.m.