

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JUNE 15, 2023, REGULAR MONTHLY MEETING

PRESENT: Gary Risch, Vice-Chairperson; John Zurisko, Secretary; Barry Wolfe, Treasurer; Richard Healey, Assistant Secretary/Treasurer; Chris Wharton, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager

ABSENT: Eric Smith, Chairperson

1. The June 15, 2023, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Gary Risch at 7:00 p.m.
2. Gary Risch stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Gary Risch led in the Pledge of Allegiance.
4. Approval of the minutes of the May 18, 2023, Regular Monthly Meeting: A motion was made by Richard Healey, and seconded by John Zurisko, to approve the minutes of the May 18, 2023, Regular Monthly Meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
 - a. Financial Report for May 2023: The Treasurer's Report for May 2023 was presented. A motion was made by John Zurisko, seconded by Barry Wolfe, to approve the Treasurer's Report for May 2023. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of June 15, 2023. A motion was made by Barry Wolfe to approve payment of the monthly bills. The motion was seconded by Richard Healey, which passed unanimously.
7. Manager's Report:
 - a. Kristy Donaldson informed the Board that she approved the reoccurring monthly revenue transfer of \$50,000.00 (from \$29,000.00), from the General Fund to the Water Capital Fund to help offset the costs incurred for engineering/permitting expenses of the four proposed projects.
 - b. Kristy Donaldson provided the Board with information on Buffalo Township's MS4 Program and the most recent capacity analysis for South Buffalo Township Municipal Authority.
 - c. Kristy Donaldson provided an operations update:
 - i. May 21, 2023 – service leak repair on Hughes Drive. Donaldson publicly thanked the Helgert Family for their cooperation and kindness towards the field crew.
 - ii. May 26, 2023 – service leak repair on Franklin Street
 - iii. May 27, 2023 – service leak repair on S.R. 356 near 804 South Pike Road.
8. Intern's Report:
 - a. Sofia Schwartz provided an update on the service line inventory project required by PA DEP and USEPA.
9. Solicitor's Report:
 - a. Michael Hnath provided an update on the Gregori Construction sewer line extension project.
10. Engineer's Report:
 - a. Chris Wharton informed the Board that the permits did not come through from PA DEP for the Route 228 waterline extension or Freeport Borough waterline replacement project; therefore, the projects did not make the PENNVEST meeting.
 - b. Chris Wharton discussed the options for fixing the leaking Freeport tank.
11. Old Business:
 - a. Kristy Donaldson presented the request from John Allen for the Authority to take ownership of the waterline extension across S.R. 356 near the Armstrong Farms Landscape Supply.

MINUTES OF MABT JUNE 15, 2023, MEETING

Page 2 of 2

Donaldson stated that all invoices have been paid and that the waterline passed the hydrostat test, bacteria test and was installed according to the Authority's specifications. Richard Healey made the motion for the Authority to accept ownership of the waterline. The motion was seconded by Barry Wolfe and passed unanimously.

- b. Kristy Donaldson presented the request from F&H Property Development, LLC, to reduce the performance bonding for Oak Creek Farms installation of water from \$130,757.00 to \$17,830.50. Donaldson stated that all invoices have been paid and that the waterline passed several hydrostat tests, bacteria tests and was installed according to the Authority's specifications. Barry Wolfe made the motion to reduce the performance bond from \$130,757.00 to \$17,830.50, for Oak Creek Farms. John Zurisko seconded the motion, which passed unanimously.
- c. Kristy Donaldson discussed the PLC and HMI upgrades to the blowers at the sewage treatment plant. She informed the Board that the programming by Premier Automation is proprietary. She presented the quote for Blower #2, in the amount of \$9,428.00. John Zurisko made the motion to approve the upgrade to Blower #2 based on documentation from Premiere Automation that their programming is proprietary. Richard Healey seconded the motion, which passed unanimously.

12. New Business: No new business to report.

13. Adjournment: Richard Healey made the motion to adjourn the Regular Monthly Meeting, which was seconded by John Zurisko. The motion passed unanimously, and the Regular Monthly Meeting ended at 7:47 p.m.