

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JULY 25, 2023, REGULAR MONTHLY MEETING

PRESENT: Eric Smith, Chairperson; Gary Risch, Vice-Chairperson; John Zurisko, Secretary; Barry Wolfe, Treasurer; Richard Healey, Assistant Secretary/Treasurer; Matt Sprung, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager

1. The July 20, 2023, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Eric Smith at 7:01 p.m.
2. Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Eric Smith led in the Pledge of Allegiance.
4. Approval of the minutes of the June 15, 2023, Regular Monthly Meeting: A motion was made by Richard Healey, and seconded by Barry Wolfe, to approve the minutes of the June 15, 2023, Regular Monthly Meeting. The motion passed unanimously.
5. Open to the floor: Barb Panza, 110 Kimberly Drive, asked about the PENNVEST status for the proposed Route 228 Sarver Road waterline extension project. Kristy Donaldson explained that the permit needed for construction is in draft form and posted for the required 30-day comment period. PENNVEST tabled the submittal until the permit is received. The project will be considered at their October 18th meeting.
6. Treasurer's Report:
 - a. Financial Report for June 2023: The Treasurer's Report for June 2023 was presented. A motion was made by John Zurisko, seconded by Gary Risch, to approve the Treasurer's Report for June 2023. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of July 20, 2023. A motion was made by Richard Healey to approve payment of the monthly bills. The motion was seconded by Barry Wolfe, which passed unanimously.
7. Manager's Report:
 - a. Kristy Donaldson reviewed the 2022 Financial Audit.
 - b. Kristy Donaldson reported that the crew fixed a service leak on Edgewood Drive July 3rd.
8. Intern's Report:
 - a. Sofia Schwartz provided an update on the service line inventory project required by PA DEP and USEPA.
9. Solicitor's Report:
 - a. No separate report.
10. Engineer's Report:
 - a. Matt Sprung presented the costs associated with a temporary tank to fix the Freeport tank or the installation of an additional tank for redundancy. A temporary tank would cost around \$500,000. Depending on the size of a permanent tank, the cost would be around \$600,000. For both options, additional grouting would be necessary and costly. Eric Smith asked if there is another option or new technology to fix the tank from the outside. Matt Sprung is going to contact Mid Atlantic Tank to ask them to look at it again. Eric Smith also asked if there is another area or parcel of land to build another tank. Kristy Donaldson stated it would need to at least be the same elevation. She is going to check on this.
11. Old Business:
 - a. Kristy Donaldson informed the Board that the Ford F250 service truck that was approved during the October 21, 2021, meeting was picked up last week. The total cost approved by the Board in 2021 was \$53,270.65. By the time the truck made it to Zoresco's for the body work in November 2022, the price of the body increased by \$4,038.20. Kristy Donaldson asked the

MINUTES OF MABT JULY 20, 2023, MEETING

Page 2 of 2

Board to consider the increase, which equaled a total cost of \$57,308.85. Barry Wolfe made the motion to approve the revised total price of \$57,308.85 for the Ford F250. The motion was seconded by Richard Healey and passed unanimously.

- b. Kristy Donaldson presented the revised quote from Premier Automation for the sewage treatment plant Blowers #1 & #2. The quote indicated that the blowers will be upgraded with Premier Automation's previously developed algorithm. Since Blower #3 was completed in June, the revised quote is due to lower costs than anticipated. The total revised cost for each blower is now \$7,841.00. The schematic update will cost \$4,103.00.

12. New Business:

- a. Kristy Donaldson presented a request from Weaver Homes to reduce the bonding for Heritage Crossings to a Maintenance Bond. Donaldson reminded the Board that the Performance Bond currently in place was reduced to 15% of the construction cost during August 2022. The Developer has not delivered as-builts for this project. If the crew had to mark a PA One Call, there are no as-builts for them to refer to nor has a final walk through been completed. John Zurisko made the motion to deny the request by Weaver Homes. Barry Wolfe seconded the motion, which passed unanimously.
- b. Kristy Donaldson explained how Freeport Borough's sewage lift station is on the Authority's property in Laneville. The assumption is that when the Authority acquired the water system, the pump station existed on the property at that time. Freeport Borough has always maintained the property and is now looking to erect a fence around the lift station because of vandalism and trespassing. The Board agreed that the fencing is a good idea and the Borough should do a one call prior to erecting the fence.

13. Adjournment: Barry Wolfe made the motion to adjourn the Regular Monthly Meeting, which was seconded by Gary Risch. The motion passed unanimously, and the Regular Monthly Meeting ended at 7:56 p.m.