

MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP  
AGENDA FOR JANUARY 19, 2023  
RE-ORGANIZATION MEETING

1. Call 2023 Re-Organization Meeting of the Municipal Authority of Buffalo Township to order.
2. Announce meeting is being recorded, anyone in the audience taping the meeting please state their name and address.
3. Pledge of Allegiance to the Flag.
4. Note the Appointment of Barry Wolfe to a five-year term on the Authority Board.
5. Declare all offices and appointments vacant and the Authority ready for re-organization.

(a) Nominations for Chairperson:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Chairperson? There being no further nominations, the nominations for Chairperson are closed. All those in favor of \_\_\_\_\_ for Chairperson: \_\_\_\_\_ All those opposed: \_\_\_\_\_

**NEW CHAIRPERSON PRESIDING:**

(b) Nominations for Vice-Chairperson:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Vice-Chairperson? There being no further nominations, the nominations for Vice-Chairperson are closed. All those in favor of \_\_\_\_\_ for Vice-Chairperson: \_\_\_\_\_ All those opposed: \_\_\_\_\_

(c) Nominations for Secretary:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Secretary? There being no further nominations, the nominations for Secretary are closed. All those in favor of \_\_\_\_\_ for Secretary: \_\_\_\_\_ All those opposed: \_\_\_\_\_

(d) Nominations for Treasurer:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Treasurer? There being no further nominations, the nominations for Treasurer are closed. All those in favor of \_\_\_\_\_ for Treasurer: \_\_\_\_\_ All those opposed: \_\_\_\_\_

(e) Nominations for Assistant Secretary/Treasurer:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Assistant Secretary/Treasurer? There being no further nominations, the nominations for Treasurer are closed. All those in favor of \_\_\_\_\_ for Treasurer: \_\_\_\_\_ All those opposed: \_\_\_\_\_

MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP  
AGENDA FOR JANUARY 19, 2023 REORGANIZATION MEETING  
Page 2 of 2

(f) Engineer: Is there a motion to retain Gibson-Thomas Engineering Co., Inc. as the Authority's Consulting Engineer for water and sewage? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain Gibson-Thomas Engineering Co., Inc. as the Authority's Consulting Engineer for water and sewage. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(g) Solicitor: Is there a motion to retain Attorney Michael Hnath as the Authority's Solicitor at an hourly rate of \$195, effective January 1, 2023? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain Attorney Michael Hnath as the Authority's Solicitor. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(h) Auditor: Is there a motion to retain the firm of Maher Duessel, CPA as the Authority's Auditor? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to appoint the firm of Maher Duessel, CPA as the Authority's Auditor. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(i) Depositories: Is there a motion to retain First National Bank as the Authority's Depositories? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain First National Bank as the Authority's Depositories. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(j) Set meeting night and time: Is there a motion to hold our regular monthly meetings on the third Thursday of each month at 7:00 p.m. and the 2024 re-organization meeting on January 18, 2024? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to hold our regular monthly meetings on the third Thursday of each month at 7:00 p.m. and the 2024 re-organization meeting on January 18, 2024. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

6. Adjournment:

MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP  
AGENDA FOR JANUARY 19, 2023  
REGULAR MONTHLY MEETING

1. Call the January 19, 2023, Regular Monthly Meeting of the Municipal Authority of Buffalo Township to order.
2. Announce meeting is being recorded, anyone in the audience taping the meeting state their name and address.
3. Approve the minutes of the December 15, 2022, Regular Monthly Meeting.
  - (a) Is there a motion to approve the minutes of the December 15, 2022, Regular Monthly Meeting? Motion \_\_\_\_\_ Second \_\_\_\_\_. It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the December 15, 2022, Regular Monthly Meeting. All those in favor? \_\_\_\_\_. All those opposed? \_\_\_\_\_.
4. Open to the Floor:
5. Treasurer's report:
  - (a) Financial report for December 2022  
Is there a motion to approve the Treasurer's report for December 2022? Motion: \_\_\_\_\_ Second: \_\_\_\_\_. It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Treasurer's report for December 2022. All those in favor? \_\_\_\_\_. All those opposed? \_\_\_\_\_.
  - (b) Invoices: As listed on the Cash Requirements list for January 19, 2023.  
Is there a motion to pay the invoices as listed and presented by the Treasurer?  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to pay the invoices as listed and presented by the Treasurer. All those in favor? \_\_\_\_\_. All those opposed? \_\_\_\_\_.
6. Manager's report:
  - (a) 2023 Bidding Thresholds
  - (b) Statement of Financial Interest Forms
  - (c) Resolution 2023-01: Fee schedule for collection actions on delinquent accounts
  - (d) Resolution 2023-02: Schedule of miscellaneous fees
  - (e) General presentation of the Municipal Authority of Buffalo Township
7. Solicitor's report:
8. Engineer's report:
9. Old Business:
  - (a) Update on Project Funding Efforts/Capital Projects
  - (b) Cole Road waterline extension
10. New Business:
  - (a) Oak Creek Farms – bond reduction request
  - (b) LGA Intern/service line inventory
11. Adjournment