

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

AUGUST 18, 2022, REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Eric Smith, Vice-Chairperson; Richard Healey, Treasurer; Gary Risch, Sr., Assistant Secretary/Treasurer; Matt Sprung, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager

ABSENT: Patrick Reitz, Secretary

1. The August 18, 2022, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by John Haven at 7:00 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. John Haven led in the Pledge of Allegiance
4. Approval of the minutes of the July 21, 2022, regular monthly meeting: A motion was made by Eric Smith, and seconded by Richard Healey, to approve the minutes of the July 21, 2022, regular monthly meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
  - a. Financial Report for July 2022: The Treasurer's Report for July 2022 was presented. A motion was made by Richard Healey, seconded by Gary Risch, to approve the Treasurer's Report for July 2022. The motion passed unanimously.
  - b. Invoices: The Board reviewed the list of monthly bills for approval as of August 18, 2022. Kristy Donaldson pointed out the invoice for W.C. Weil in the amount of \$10,377.43, which was an emergency replacement motor for the water treatment plant high service pump. A motion was made by Eric Smith to approve payment of the monthly bills. The motion was seconded by Richard Healey, which passed unanimously.
7. Manager's Report:
  - a. The installation of the flow meter at the sewage treatment plant took place on August 10<sup>th</sup>. Electrical work and getting the flow signal to the control building is still in progress.
  - b. Lead & copper sampling of the water distribution system is in progress.
  - c. Kristy Donaldson explained the electrical issue at the water treatment plant from the thunderstorms that occurred on July 29<sup>th</sup>. The storm caused a loss of one VFD and two high service pump motors. Matt Sprung suggested looking into a grounding grid.
  - d. Kristy Donaldson updated the Board on a call her and Vince Dubac had with John Allen, Chuck Bauer, Geoff Hanks (Ryan Homes) and Mike Johns (Ryan Homes) on July 25<sup>th</sup>, regarding Twin Oaks. The outstanding punch list items were reviewed, including the trees that were planted within the sewer easements. Several ideas were suggested on how to handle this situation but nothing was ever finalized. The field staff met with them onsite the same day to review the issues that need corrected. The tree measurements were sent via email to Mike Johns. The Board agreed that the trees need to be removed from the sewer easements.
8. Solicitor's Report:
  - a. No separate report provided.
9. Engineer's Report:
  - a. No separate report provided.
10. Old Business:
  - a. Kristy Donaldson provided an update on the MIP Application submitted on July 22<sup>nd</sup>, for the Sarver Waterline Extension Project. She attended the Municipal Outreach Meeting on August 17<sup>th</sup>, and it was mentioned during the call that only 13 applications had been submitted, which equate to \$13.8M. The applications are due August 31<sup>st</sup>. She also contacted Armstrong County on August 4<sup>th</sup>, and spoke with Karen about funding.

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- b. Kristy Donaldson presented an Affidavit of Non-Production for the Snyder Brothers gas lease of the Freeport Tank property. Richard Healey made the motion for John Haven to sign off on the Affidavit. Eric Smith seconded the motion, which passed unanimously.
  - c. Kristy Donaldson presented the revised COVID-19 employee policy, which is based off of the most recent recommendations from the CDC on exposures and isolation. Eric Smith made the motion to approve the revised COVID-19 policy, which was seconded by Richard Healey and passed unanimously.
11. New Business:
- a. Kristy Donaldson presented Resolution 2022-07, which is a Business Agreement between the Authority and PennDOT. The Business Agreement will allow the Authority to submit any permitting matters through PennDOT's online portal system. Richard Healey made the motion to approve Resolution 2022-07, which was seconded by Eric Smith and passed unanimously.
  - b. Mike Hnath and Kristy Donaldson presented the request from Brett Schultz with Weaver Homes. Mr. Shultz is requesting the Performance Bond for Heritage Crossings to be reduced to 15% of the construction cost. Eric Smith made the motion to approve the request contingent upon the approval of the Inspectors from Gibson-Thomas Engineering. Gary Risch seconded the motion, which passed unanimously.
12. Adjournment: Eric Smith made the motion to adjourn the regular monthly meeting, which was seconded by Richard Healey. The motion passed unanimously, and the regular monthly meeting ended at 7:41 p.m.