

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JUNE 16, 2022, REGULAR MONTHLY MEETING

PRESENT: Eric Smith, Vice-Chairperson; Richard Healey, Treasurer; Patrick Reitz, Secretary; Gary Risch, Sr., Assistant Secretary/Treasurer; Ed Schmitt, Engineer; Kristy Donaldson, Manager

VIA PHONE: Michael Hnath, Solicitor

ABSENT: John Haven, Chairperson

1. The June 16, 2022, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Kristy Donaldson at 7:00 p.m.
2. Kristy Donaldson stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Kristy Donaldson led in the Pledge of Allegiance
4. Approval of the minutes of the May 19, 2022, regular monthly meeting: A motion was made by Richard Healey, and seconded by Patrick Reitz, to approve the minutes of the May 19, 2022, regular monthly meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
  - a. Financial Report for May 2022: The Treasurer's Report for May 2022 was presented. A motion was made by Patrick Reitz, seconded by Richard Healey, to approve the Treasurer's Report for May 2022. The motion passed unanimously.
  - b. Invoices: The Board reviewed the list of monthly bills for approval as of June 16, 2022. A motion was made by Eric Smith to approve payment of the monthly bills. The motion was seconded by Patrick Reitz, which passed unanimously.
7. Manager's Report (presented by Kristy Donaldson):
  - a. The system wide flushing was completed for the spring. 2<sup>nd</sup> quarter TTHM samples were collected in May with good results. Lead and copper monitoring will begin soon and last through September.
  - b. The sewage treatment plant flow meter stopped working. Flow values are currently being recorded from the Monroe Pump Station but DEP requires the plant to also have a working flow meter. Daman Superior is the local representative that sales McCrometer flow meters, which are custom fit. Because the flow meter was 25 years old, a flow meter of the same lay length cannot be purchased. McCrometer is able to build a meter that will fit directly in the pipe. Daman Superior will remove the old meter, install the new meter and run the electrical and SCADA tie-in to our UV building. The total cost is \$8,305.00. Eric Smith made the motion to approve the flow meter project. Richard Healey seconded the motion and the motion passed unanimously.
  - c. One of the high service pump VFD's stopped working. There are three pumps. Two pumps run at a time and the third is for redundancy. The VFD is a critical component. A new VFD was quoted at around \$22,000.00. Because of the future plant expansion, this equipment will be updated but is still needed. Tri State Supply Company is able to remanufacture the drive with two options available. The option chosen is a Standard Remanufacture, which involves the drive being remanufactured or replaced with a remanufactured drive on the shelf and a turn-around time of two weeks. This option also comes with an 18-month warranty. The cost is \$8,825.10, plus shipping. Patrick Reitz made the motion to approve the Standard Remanufacture option for the drive. Eric Smith seconded the motion, which passed unanimously.
  - d. The Oaks HOA was interested in planting trees and bushes on the Oaks Pump station site. They submitted a plan, which was approved; however, they were not interested in signing an agreement with the Authority to indemnify the Authority from any damages. The HOA feels the work should be completed in "Good Faith". The agreement was reviewed by Michael

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Hnath and the Board. All agreed that the agreement was not out of line and should be signed to protect the Authority.

8. Solicitor's Report:
  - a. No separate report provided.
9. Engineer's Report:
  - a. Ed Schmitt updated the Board on the meeting with the Butler County Infrastructure Bank that he, John Haven and Kristy Donaldson attended June 15<sup>th</sup>. He also provided an update on all efforts to secure funding, including grant funding, for all four water projects previously discussed. Kristy Donaldson updated the Board on the letter sent to the Armstrong County Commissioners requesting ARPA funds for the water plant and the waterline replacement projects in Freeport Borough.
10. Old Business:
11. New Business:
  - a. Kristy Donaldson presented a quote to the Board from W.C. Weil Company for four grinder pumps and four level sensors for Winfield Township. There are currently two of each on the shelf. Eric Smith asked what the warranty is on both of these items. Kristy Donaldson wasn't sure. Eric Smith pointed out that he would not want to keep too many on the shelf depending on the timeframe of the warranty. For now, he suggested purchasing two of each. Eric Smith made the motion to purchase two grinder pumps and two level sensors for Winfield Township. Richard Healey seconded the motion, which passed unanimously.
12. Adjournment: Richard Healey made the motion to adjourn the regular monthly meeting, which was seconded by Gary Risch. The motion passed unanimously, and the regular monthly meeting ended at 7:40 p.m.