

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JANUARY 20, 2022 RE-ORGANIZATION MEETING

PRESENT: Authority Board Members John Haven, Richard Healey, Eric Smith, Patrick Reitz; Engineer Ed Schmitt, Attorney Michael Hnath, Authority Manager Kristy Donaldson.

VIA PHONE: Gary Risch, Sr.

1. The January 20, 2022, Re-organization Meeting of the Municipal Authority of Buffalo Township was called to order at 7:02 p.m., by Authority Manager, Kristy Donaldson.
2. Kristy Donaldson announced the meeting was being recorded and requested anyone in the audience taping the meeting to please state their name and address.
3. Kristy Donaldson led in the Pledge of Allegiance to the Flag.
4. Kristy Donaldson noted the appointment of Gary Risch, Sr., to the Authority Board by the Buffalo Township Supervisors.
5. Kristy Donaldson declared all offices and appointments vacant and the Authority ready for re-organization.
 - a) Appointment of Authority Board Chairperson: A motion was made by Patrick Reitz to elect John Haven as the Chairperson of the Authority Board. The motion was seconded by Eric Smith and passed unanimously.

John Haven announced the remaining appointments vacant and ready for re-organization:

- b) Appointment of Authority Board Vice-Chairperson: A motion was made by Richard Healey to elect Eric Smith as Authority Board Vice-Chairperson. The motion was seconded by Patrick Reitz and passed unanimously.
- c) Appointment of Authority Board Secretary: A motion was made by Richard Healey to elect Patrick Reitz as Authority Board Secretary. The motion was seconded by Eric Smith and passed unanimously.
- d) Appointment of Authority Board Treasurer: A motion was made by John Haven to elect Richard Healey as Authority Board Treasurer. The motion was seconded by Patrick Reitz and passed unanimously.
- e) Appointment of Authority Board Assistant Secretary/Treasurer: A motion was made by Patrick Reitz to elect Gary Risch, Sr., as the Authority Board Assistant Secretary/Treasurer. The motion was seconded by Richard Healey and passed unanimously.
- f) Appointment of Authority Engineer: A motion was made by Richard Healey, seconded by Eric Smith, to retain Gibson-Thomas Engineering, Inc. as the Authority's Consulting Engineer for water and sewage. Motion passed unanimously.
- g) Appointment of Authority Solicitor: A motion was made by Patrick Reitz, seconded by Richard Healey, to retain Attorney Michael Hnath as the Authority's Solicitor. Motion passed unanimously.
- h) Appointment of Authority Auditor: A motion was made by Richard Healey, seconded by Patrick Reitz, to retain the firm of Maher Duessel, CPA as the Authority's Auditor. Motion passed unanimously.
- i) Depositories: A motion was made by Richard Healey, seconded by Eric Smith, to retain First National Bank of PA as the Authority's Depositories. Motion passed unanimously.

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- j) Set Meeting Time and Date: Chairperson John Haven entertained a motion to continue holding the regular monthly meetings on the Third Thursday of each month at 7:00 pm and to hold the 2023 Re-organization Meeting on January 19, 2023. Motion was made by Patrick Reitz, seconded by Richard Healey, and passed unanimously.
6. Adjournment: Eric Smith made the motion to adjourn the Re-organization Meeting, which was seconded by Richard Healey and passed unanimously. The meeting adjourned at 7:09 p.m., and was followed by the regular monthly meeting.