

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

DECEMBER 19, 2024, REGULAR MONTHLY MEETING

PRESENT: Eric Smith, Chairperson; Gary Risch, Vice-Chairperson; John Zurisko, Secretary; Barry Wolfe, Treasurer; Michael Slater, Assistant Secretary/Treasurer; Michael Hnath, Solicitor; Matt Sprung, Engineer; Kristy Donaldson, Manager

1. The December 19, 2024, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Eric Smith at 7:01 p.m.
2. Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Eric Smith led in the Pledge of Allegiance.
4. Eric Smith announced the Appointment of Michael Slater to replace Richard Healey as Assistant Secretary/Treasurer. The Appointment was approved by the Buffalo Township Supervisors on December 11, 2024.
5. Approval of the minutes of the November 21, 2024, Regular Monthly Meeting: A motion was made by Barry Wolfe, and seconded by Gary Risch, to approve the minutes of the November 21, 2024, Regular Monthly Meeting. The motion passed unanimously.
6. Open to the floor:
7. Treasurer's Report:
  - a. Financial Report for November 2024: The Treasurer's Report for November 2024 was presented. A motion was made by John Zurisko, seconded by Gary Risch, to approve the Treasurer's Report for November 2024. The motion passed unanimously.
  - b. Invoices: The Board reviewed the list of monthly bills for approval as of December 19, 2024. A motion was made by Gary Risch to approve payment of the monthly bills. The motion was seconded by Michael Slater, which passed unanimously.
8. Manager's Report:
  - a. Kristy Donaldson updated the Board on the meeting with South Buffalo Township Municipal Authority regarding their fill schedule.
  - b. Kristy Donaldson provided information on two water leak repairs – Market Street on December 13<sup>th</sup> and Rambler Drive on December 17<sup>th</sup>.
  - c. Kristy Donaldson provided an update on the Sarver Road Waterline Extension.
9. Solicitor's Report:
  - a. There was no separate report.
10. Engineer's Report:
  - a. Matt Sprung stated that the Freeport Tank project will be advertised early January. The project is currently scheduled for the first week of June.
  - b. Matt Sprung discussed the available sewage EDUs for the Sparrows.
11. Old Business:
  - a. Kristy Donaldson discussed the phone call she received from Michael Whorral, PennDOT contracted Engineer, regarding the office building land acquisition. He stated that there will be another letter coming in the mail and someone will be contacting the Authority regarding the appraisal process. He also mentioned that they will be performing a parking study.

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12. New Business:

- a. Kristy Donaldson presented the Developer's Agreements for Twin Oaks Phase 4 water and sewage. Barry Wolfe made the motion to approve the Developer's Agreements. Gary Risch seconded the motion, which passed unanimously.
- b. Kristy Donaldson reviewed the 2024 Operating Budget and presented the 2025 Operating Budget for approval. Gary Risch made the motion to approve the 2025 Operating Budget. Barry Wolfe seconded the motion, which passed unanimously.

13. Adjournment: Gary Risch made the motion to adjourn the Regular Monthly Meeting, which was seconded by Barry Wolfe. The motion passed unanimously, and the Regular Monthly Meeting ended at 7:52 p.m.