

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

FEBRUARY 16, 2023, REGULAR MONTHLY MEETING

PRESENT: Eric Smith, Chairperson; Gary Risch, Vice-Chairperson; John Zurisko, Secretary; Barry Wolfe, Treasurer; Richard Healey, Assistant Secretary/Treasurer; Matt Sprung, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager

1. The February 16, 2023, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Eric Smith at 7:00 p.m.
2. Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Eric Smith led in the Pledge of Allegiance.
4. Approval of the minutes of the January 19, 2023, Reorganization Meeting: Eric Smith pointed out that Gary Risch should be added as the second motion for appointment of Richard Healey to Assistant Secretary/Treasurer. A motion was made by Richard Healey, and seconded by John Zurisko, to approve the minutes of the January 19, 2023, Reorganization Meeting. The motion passed unanimously.
5. Approval of the minutes of the January 19, 2023, Regular Monthly Meeting: A motion was made by Barry Wolfe, and seconded by Richard Healey, to approve the minutes of the January 19, 2023, Regular Monthly Meeting. The motion passed unanimously.
6. Open to the floor:
7. Treasurer's Report:
 - a. Financial Report for January 2023: The Treasurer's Report for January 2023 was presented. A motion was made by Barry Wolfe, seconded by Gary Risch, to approve the Treasurer's Report for January 2023. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of February 16, 2023. A motion was made by Gary Risch to approve payment of the monthly bills. The motion was seconded by Richard Healey, which passed unanimously.
8. Manager's Report:
 - a. Kristy Donaldson reminded the Board that the Statement of Financial Interest forms are due May 1, 2023.
 - b. Kristy Donaldson presented the project description submitted to the LGA for an intern.
 - c. Kristy Donaldson provided a general overview of the Authority for the newly appointed Board Members.
9. Solicitor's Report:
 - a. No separate report provided.
10. Engineer's Report:
 - a. Matt Sprung provided an update on the PENNVEST submittals.
11. Old Business:
 - a. Kristy Donaldson updated the Board on the mandatory meeting and timelines for the grant funding awarded by the Butler County Municipal Infrastructure Program. She presented the required documents for approval by the Board, which included the award letter from Butler County, Resolution 2023-03: Acceptance of Funding, and the ARPA Subrecipient Agreement. Gary Risch made the motion to approve all three documents, which was seconded by Richard Healey. The motion passed unanimously.

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12. New Business:
 - a. Kristy Donaldson presented Resolution 2023-04: Declare April 2023 as “Pennsylvania Safe Digging Month”. John Zurisko made the motion to approve Resolution 2023-04, which was seconded by Barry Wolfe. The motion passed unanimously.
13. Adjournment: Richard Healey made the motion to adjourn the Regular Monthly Meeting, which was seconded by Gary Risch. The motion passed unanimously, and the Regular Monthly Meeting ended at 7:37 p.m.