

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

MARCH 20, 2025 REGULAR MONTHLY MEETING

PRESENT: Eric Smith, Chairperson; John Zurisko, Secretary; Michael Slater, Assistant Secretary/Treasurer; Matt Sprung, Engineer; Kristy Donaldson, Manager

VIA PHONE: Michael Hnath, Solicitor

ABSENT: Gary Risch, Sr., Vice-Chairperson; Barry Wolfe, Treasurer

1. The March 20, 2025, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Eric Smith at 7:00 p.m.
2. Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Eric Smith led in the Pledge of Allegiance.
4. Approval of the minutes of the February 20, 2025, Regular Monthly Meeting: A motion was made by Michael Slater, and seconded by John Zurisko, to approve the minutes of the February 20, 2025, Regular Monthly Meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
 - a. Financial Report for February 2025: The Treasurer's Report for February 2025 was presented. A motion was made by John Zurisko, seconded by Michael Slater, to approve the Treasurer's Report for February 2025. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of March 19, 2025. A motion was made by Michael Slater to approve payment of the monthly bills. The motion was seconded by John Zurisko, which passed unanimously.
7. Manager's Report:
 - a. Kristy Donaldson reminded the Board about the annual Statement of Financial Interest Forms. She also informed the Board of a couple activities completed for the STP Expansion and an insurance claim for an accident involving one of the utility vehicles.
 - b. Kristy Donaldson provided updates on the Sarver Road Waterline Extension, Freeport Borough Waterline Replacement Project, and Sheetz rebuild.
 - c. Kristy Donaldson reported that the crew is still inspecting manholes and are working with Matt Sprung to pull comments on manholes previously entered into the GIS.
8. Solicitor's Report:
 - a. There was no separate report.
9. Engineer's Report:
 - a. Matt Sprung presented the following items, which were approved unanimously by a motion for approval by John Zurisko, seconded by Michael Slater.
 - i. Change Order #3 to balance the Route 228 Waterline Extension Project in the amount of \$4,452.00.
 - ii. PENNVEST Loan# 82247 Rte. 228 Waterline Extension & Freeport Borough Line Replacement Pay Requisition #7 for \$77,099.30.
 - iii. Butler County MIP Grant for Rte. 228 Waterline Extension Pay Requisition #8 for \$59,128.00.

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- iv. Covid-19 ARPA Grant for Rte. 228 Waterline Extension Pay Requisition #5 for \$1,408.00.
- v. PENNVEST Loan# 80225 Freeport Lead Line Replacement #5 for \$103,497.10.

10. Old Business:

- a. Kristy Donaldson presented a request from Univar to increase the 50% Citric Acid from \$5.43/gal. to \$7.96/gal. Michael Slater made the motion to approve the request, which was seconded by John Zurisko and passed unanimously.
- b. Kristy Donaldson informed the Board that the owner of Sarver Avenue on Ekastown Road is not financially able to tie into the sanitary as agreed upon during their closing of the property. The date by which the property should be tied into the sewer is September 30, 2025. It was asked if an inspection is available from the Township's SEO. Kristy Donaldson said she would ask the owner if a report is available. In the meantime, the Board took no action.
- c. Kristy Donaldson and Matt Sprung updated the Board on the call they had with Charter Homes on March 13th. After reviewing the plans, Matt Sprung explained to the Board his concerns with the lines in the roadway and the depths of some of the manholes. Discussion took place as to whether the Board would consider adopting these lines. The Board agreed that they would not adopt the lines that are in the roadway.

11. New Business:

- a. Kristy Donaldson presented a quote for the repair of the effluent press pump at the STP. The quote was COSTARS contract pricing in the amount of \$15,585.00. John Zurisko made the motion to approve the quote. The motion was seconded by Michael Slater and passed unanimously.
- b. Kristy Donaldson presented the Developer's Agreements for Laurel Hills P.R.D. Michael Slater made the motion approve the Agreements, which was seconded by John Zurisko and passed unanimously.
- c. Kristy Donaldson asked about appointing a Delegate and Alternate for business involving the MRM Trust. John Zurisko made the motion to appoint Gary Risch, Sr. as the Delegate and Kristy Donaldson as the Alternate. The motion was seconded by Michael Slater and passed unanimously.

12. Adjournment: Michael Slater made the motion to adjourn the Regular Monthly Meeting, which was seconded by John Zurisko. The motion passed unanimously, and the Regular Monthly Meeting ended at 8:34 p.m.