

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

FEBRUARY 20, 2025 REGULAR MONTHLY MEETING

PRESENT: Gary Risch, Sr., Vice-Chairperson; John Zurisko, Secretary; Barry Wolfe, Treasurer; Michael Slater, Assistant Secretary/Treasurer; Michael Hnath, Solicitor; Matt Sprung, Engineer; Kristy Donaldson, Manager

ABSENT: Eric Smith, Chairperson

1. The February 20, 2025, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Gary Risch, Sr. at 7:01 p.m.
2. Gary Risch, Sr. stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Gary Risch, Sr. led in the Pledge of Allegiance.
4. Approval of the minutes of the January 16, 2025, Reorganization and Regular Monthly Meetings:
  - a. A motion was made by John Zurisko, and seconded by Barry Wolfe, to approve the minutes of the January 16, 2025, Reorganization Meeting. The motion passed unanimously.
  - b. A motion was made by Barry Wolfe, and seconded by John Zurisko, to approve the minutes of the January 16, 2025, Regular Monthly Meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
  - a. Financial Report for January 2025: The Treasurer's Report for January 2025 was presented. A motion was made by Michael Slater, seconded by John Zurisko, to approve the Treasurer's Report for January 2025. The motion passed unanimously.
  - b. Invoices: The Board reviewed the list of monthly bills for approval as of February 20, 2025. A motion was made by Michael Slater to approve payment of the monthly bills. The motion was seconded by John Zurisko, which passed unanimously.
7. Manager's Report:
  - a. Kristy Donaldson reminded the Board about the annual Statement of Financial Interest Forms and Board Member Training. She also informed the Board of the start date for the 2024 Financial Audit and the PENNVEST meeting held on February 11<sup>th</sup>.
  - b. Kristy Donaldson provided updates on the Sarver Road Waterline Extension, Freeport Borough Waterline Replacement Project, meeting with South Buffalo Township Municipal Authority, and Charter Homes Development.
8. Solicitor's Report:
  - a. There was no separate report.
9. Engineer's Report:
  - a. Matt Sprung presented the Freeport Tank Repair Rebid. RJF Development Corporation had the lowest bid of \$116,680.00. Michael Slater made the motion to accept the bid, which was seconded by Barry Wolfe. The motion passed unanimously.
  - b. Matt Sprung presented the following pay requisitions for Board approval:

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- i. PENNVEST Loan# 82247 Rte. 228 Waterline Extension & Freeport Borough Line Replacement Pay Requisition #6 for \$174,286.30. John Zurisko made the motion to approve the requisition. Michael Slater seconded the motion, which passed unanimously.
- ii. Butler County MIP Grant for Rte. 228 Waterline Extension Pay Requisition #7 for \$3,663.73. Barry Wolfe made the motion to approve the requisition, which was seconded by Michael Slater and passed unanimously.
- iii. Covid-19 ARPA Grant for Rte. 228 Waterline Extension Pay Requisition #4 for \$17,618.00. Barry Wolfe made the motion to approve the requisition, which was seconded by John Zurisko and passed unanimously.

10. Old Business:

- a. Matt Sprung will have the cost for the manhole rehabilitation at the next meeting.

11. New Business:

- a. Kristy Donaldson and Matt Sprung presented the Geotechnical Proposal in the amount of \$20,000.00, for the Sewage Treatment Plant Expansion. Kristy Donaldson reiterated that even if the expansion does not happen at this point, the Geotechnical Report will still be good for when the expansion does take place. Barry Wolfe made the motion to approve the proposal, which was seconded by Michael Slater and passed unanimously.

12. Adjournment: John Zurisko made the motion to adjourn the Regular Monthly Meeting, which was seconded by Barry Wolfe. The motion passed unanimously, and the Regular Monthly Meeting ended at 8:16 p.m.