



## Regular Monthly Meeting Minutes

February 19, 2026

**Present:**

- Eric Smith, Chairperson
- Barry Wolfe, Treasurer
- John Zurisko, Secretary
- Michael Slater, Assistant Secretary/Treasurer
- Michael Hnath, Solicitor
- Matt Sprung, Engineer
- Kristy Donaldson, Manager

**Absent:**

- Gary Risch, Sr., Vice-Chairperson

**1. Call to Order:**

- The meeting was called to order by Eric Smith at 7:00 p.m.
- Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting please state their name and address.

**2. Pledge of Allegiance**

- Eric Smith led the Pledge of Allegiance.

**3. Approval of the minutes of the January 15, 2026, Reorganization Meeting:**

- Motion was made by John Zurisko and seconded by Michael Slater.
- Motion carried unanimously.

**4. Approval of the minutes of the January 15, 2026, Regular Monthly Meeting:**

- Motion was made by Michael Slater and seconded by Barry Wolfe.
- Motion carried unanimously.

**5. Open to the floor:**

**6. Treasurer's Report:**

- **Financial Report for January 2026:**
  - Motion was made by Barry Wolfe and seconded by Michael Slater.
  - Motion carried unanimously.
- **Invoices (as of February 19, 2026):**
  - Motion was made by John Zurisko and seconded by Michael Slater.
  - Motion carried unanimously.



## 7. **Manager's Report:**

- Kristy Donaldson informed the Board of the following:
  - Last call for Board Member training on March 18<sup>th</sup>.
  - The Statement of Financial Interest forms are due May 1<sup>st</sup>.
- Kristy Donaldson provided an Operations Update:
  - 1/28 – repaired hydrant service leak on Ralston Road.
  - 2/11 – repaired service leak on Silverview Drive.
  - 2/17 – located a repaired abandoned service leak at the Freeport Tank site.

## 8. **Solicitor's Report:**

- Michael Hnath presented the Professional Services Agreement for the WTP expansion project at an hourly rate of \$205.00, not to exceed \$12,500.00.
  - Motion was made by Barry Wolfe and seconded by John Zurisko.
  - Motion carried unanimously.

## 9. **Engineer's Report:**

- Matt Sprung presented the Professional Services Agreement for the WTP expansion project in the amount of \$945,000.00.
  - Motion was made by Michael Slater and seconded by John Zurisko.
  - Motion carried unanimously.
- Matt Sprung presented the Professional Services Agreement for the STP expansion project in the amount of \$1,664,238.00.
  - Motion was made by John Zurisko and seconded by Michael Slater.
  - Motion carried unanimously.
- Matt Sprung presented Resolution 2026-02: Authorization for Agent (GTE) to apply for Highway Occupancy Permits on behalf of the Authority.
  - Motion was made by Barry Wolfe and seconded by Michael Slater.
  - Motion carried unanimously.
- Matt Sprung discussed the timeline for the WTP expansion project.

## 10. **Old Business:**

- Kristy Donaldson stated that she will conduct a rate study based on the 2025 Financial Audit.
- Charter Homes Developer's Agreements for the proposed Sparrows Community.
  - Motion was made by Barry Wolfe to add the Charter Homes Developer's Agreements to the agenda. Motion was seconded by Michael Slater. Motion carried unanimously.
  - John Zurisko made the motion to approve the Charter Homes Developer's Agreements. Motion was seconded by Michael Slater. Motion carried unanimously.



## Municipal Authority of Buffalo Township

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### 11. New Business:

- Kristy Donaldson presented the proxy for the MRM Trust.
  - Motion was made by Michael Slater to appoint Barry Wolfe as the Delegate and Gary Risch, Sr., as the Alternate. Motion was seconded by John Zurisko
  - Motion carried unanimously.

### 12. Adjournment

- Motion was made by Michael Slater and seconded by Barry Wolfe.
- Motion carried unanimously.
- Regular Monthly Meeting ended at 7:55 p.m.