



Regular Monthly Meeting Minutes

April 16, 2026

Present:

- Gary Risch, Sr., Vice-Chairperson
- John Zurisko, Secretary
- Michael Slater, Assistant Secretary/Treasurer
- Matt Sprung, Engineer
- Chris Wharton, Engineer
- Mike Hnath, Solicitor
- Kristy Donaldson, Manager

Absent:

- Barry Wolfe, Treasurer
- Eric Smith, Chairperson

1. Call to Order:

- The meeting was called to order by Gary Risch, Sr., at 7:01 p.m.
- Gary Risch, Sr., stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting please state their name and address.

2. Pledge of Allegiance

- Gary Risch, Sr., led the Pledge of Allegiance.

3. Moment of Silence in memory of Sandy Adamski, retired Billing Clerk.

4. Approval of the minutes of the March 19, 2026, Regular Monthly Meeting:

- Motion was made by Michael Slater and seconded by John Zurisko.
- Motion carried unanimously.

5. Open to the floor:

6. Treasurer's Report:

- **Financial Report for March 2026:**
 - Motion was made by John Zurisko and seconded by Michael Slater.
 - Motion carried unanimously.
- **Invoices (as of April 16, 2026):**
 - Motion was made by Michael Slater and seconded by John Zurisko.
 - Motion carried unanimously.



Municipal Authority of Buffalo Township

7. **Manager's Report:**

- Kristy Donaldson informed the Board of the following:
 - The Statement of Financial Interest forms are due May 1st.
 - Operations Update
 - 3/27 – repaired a water main break on Old Pike Road
 - 4/14 – repaired a curb box leak on Franklin Street

8. **Solicitor's Report:**

- No Report

9. **Engineer's Report:**

- Chris Wharton and Matt Sprung discussed the bid opening on April 9th for the WTP Expansion project. Because bids received were higher than anticipated, the Board reviewed the Authority's options for project funding.
- The following items were presented for approval (motion made by Michael Slater, seconded by John Zurisko, carried unanimously):
 - Additional funding request to PENNVEST for the WTP Expansion
 - Resolution 2026-03: Resolution to apply for PENNVEST funding for the WTP Expansion
 - Resolution 2026-04: Reimbursement Resolution for WTP Expansion.

10. **Old Business:**

- Kristy Donaldson updated the Board on her visit with Harrison Township Water Authority to see how they are utilizing their billing system for emailing bills and accepting credit cards as a payment method.

11. **New Business:**

- Kristy Donaldson presented the Developer's Agreements for Twin Oaks Phase 5. A motion was made by Michael Slater to approve the Agreements, which was seconded by John Zurisko. The motion carried unanimously.
- Kristy Donaldson requested to move the June meeting from the 18th to the 11th of the month. A motion was made by John Zurisko, which was seconded by Michael Slater. The motion carried unanimously.

12. **Adjournment**

- Motion was made by Michael Slater and seconded by John Zurisko
- Motion carried unanimously.
- Regular Monthly Meeting ended at 7:44 p.m.