



Regular Monthly Meeting Minutes

May 21, 2026

Present:

- Gary Risch, Sr., Vice-Chairperson
- John Zurisko, Secretary
- Barry Wolfe, Treasurer
- Michael Slater, Assistant Secretary/Treasurer
- Matt Sprung, Engineer
- Mike Hnath, Solicitor
- Kristy Donaldson, Manager

Absent:

- Eric Smith, Chairperson

1. Call to Order:

- The meeting was called to order by Gary Risch, Sr., at 7:02 p.m.
- Gary Risch, Sr., stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting please state their name and address.

2. Pledge of Allegiance

- Gary Risch, Sr., led the Pledge of Allegiance.

3. Approval of the minutes: April 16, 2026, Regular Monthly Meeting:

- Motion was made by Michael Slater and seconded by John Zurisko.
- Motion carried unanimously.

4. Open to the floor:

5. Treasurer's Report:

- **Financial Report for April 2026:**
 - Motion was made by John Zurisko and seconded by Michael Slater.
 - Motion carried unanimously.
- **Invoices (as of May 21, 2026):**
 - Motion was made by Michael Slater and seconded by Barry Wolfe.
 - Motion carried unanimously.

6. Manager's Report:

- Kristy Donaldson informed the Board of the following:
 - Carl Reagle was hired to fill the vacant Water Treatment Plant Operator position.



Municipal Authority of Buffalo Township

- Operations Update
 - Completed system fire hydrant flushing.
 - 4/26 – water main break repaired on Sunset Drive
 - 4/29 – water service leak repaired on Hughes Drive

7. **Solicitor's Report:**

- Michael Hnath reported that a Lien of Satisfaction was filed for 125 Kimberly Drive.
- Michael Hnath and Kristy Donaldson discussed the proposed installation of a temporary above ground waterline from PAWC service on Water Street to the well pad site on Ekastown Road.

8. **Engineer's Report:**

- Matt Sprung presented Resolution 2026-05: Resolution to Borrow. for approval.
 - Motion was made by Michael Slater and seconded by John Zurisko.
 - Motion carried unanimously.
- Matt Sprung presented the PENNVEST Additional Funding Request Letter for approval.
 - Motion was made by John Zurisko and seconded by Barry Wolfe.
 - Motion carried unanimously.

9. **Old Business:**

- Kristy Donaldson updated the Board on progress with the paperless billing system and the Citizens Action Center, which is a third-party portal used for paying bills online.

10. **New Business:**

- Kristy Donaldson discussed the punch list for Oak Creek Farms with the Board. Approved construction plans stated in the utility notes that curb boxes are to be out of the driveways and sidewalks; however, there are approximately 15 boxes in driveways. The Board suggested Kristy to approach the Developer and request funding restoration of the driveways resulting from any future repairs.
- Kristy Donaldson provided an update on the office wheelchair lift. The Board requested Kristy to solicit quotes through COSTARS.

11. **Adjournment**

- Prior to adjournment, it was announced that the June meeting will take place June 11, 2026.
- Motion was made by Michael Slater and seconded by Barry Wolfe.
- Motion carried unanimously.
- Regular Monthly Meeting ended at 7:48 p.m.