



Regular Monthly Meeting Minutes

August 20, 2026

Present:

- Eric Smith, Chairperson
- Gary Risch, Sr., Vice-Chairperson
- John Zurisko, Secretary
- Michael Slater, Assistant Secretary/Treasurer
- Matt Sprung, Engineer
- Chris Wharton, Engineer
- Michael Hnath, Solicitor
- Kristy Donaldson, Manager

Absent:

- Barry Wolfe, Treasurer

1. Call to Order:

- The meeting was called to order by Eric Smith, at 7:00 p.m.
- Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience was taping the meeting please state their name and address.

2. Pledge of Allegiance

- Eric Smith led the Pledge of Allegiance.

3. Approval of the minutes of the July 16, 2026, Regular Monthly Meeting:

- Motion was made by Gary Risch, Sr., and seconded by Michael Slater.
- Motion carried unanimously.

4. Open to the floor:

5. Treasurer's Report:

- **Financial Report for July 2026:**

- Motion to approve the Financial Report was made by Gary Risch, Sr., and seconded by John Zurisko.
- Motion carried unanimously.

- **Invoices (as of August 20, 2026):**

- Motion to approve invoices was made by John Zurisko and seconded by Michael Slater.
- Motion carried unanimously.



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6. **Manager's Report:**

- Kristy Donaldson provided updates on the PENNVEST Loan Closing, WTP Expansion preconstruction meeting, metering, and a Right-to-Know request she received.

7. **Solicitor's Report:**

- No Report

8. **Engineer's Report:**

- Chris Wharton presented a quote to replace one filter membrane skid at the water treatment plant in the amount of \$245,234.34.
 - Motion to approve the purchase of the replacement membranes was made by Michael Slater and seconded by Gary Risch, Sr.
 - Motion passed unanimously.
- Matt Sprung presented Requisition #1 for the PENNVEST Loan# 85228 - WTP Expansion project in the amount of \$468,768.25.
 - Motion to approve Requisition #1 was made by John Zurisko and seconded by Michael Slater.
 - Motion passed unanimously.

9. **Old Business:**

- Kristy Donaldson updated the Board on the office porch lift.
- Kristy Donaldson informed the Board that, as discussed and approved during the last meeting, the punch list items for Oak Creek Farms were completed and bonding released.
- Kristy Donaldson presented the draft letter to SBTMA regarding water user rates. Discussion took place regarding the Agreement with SBTMA.

10. **New Business:**

- Revised water tap fee calculations were reviewed and discussed.

11. **Adjournment**

- Motion to adjourn the Regular Monthly Meeting was made by Michael Slater and seconded by Gary Risch, Sr.
- Motion carried unanimously.
- The Regular Monthly Meeting adjourned into an Executive Session at 8:03 p.m., to discuss personnel and legal matters.