Regular Monthly Meeting Minutes

September 17, 2026

Present:

- Eric Smith, Chairperson
- Gary Risch, Sr., Vice-Chairperson
- John Zurisko, Secretary
- Barry Wolfe, Treasurer
- Michael Slater, Assistant Secretary/Treasurer
- Matt Sprung, Engineer
- Chris Wharton, Engineer
- Kristy Donaldson, Manager

1. **Call to Order:**
   - The meeting was called to order by Eric Smith, at 7:00 p.m.
   - Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience was taping the meeting please state their name and address.

2. **Pledge of Allegiance**
   - Eric Smith led the Pledge of Allegiance.

3. **Approval of the minutes of the August 20, 2026, Regular Monthly Meeting:**
   - Motion was made by John Zurisko and seconded by Michael Slater.
   - Motion carried unanimously.

4. **Open to the floor:**

5. **Treasurer's Report**:
   - **Financial Report for August 2026:**
     - Motion to approve the Financial Report was made by Gary Risch, Sr., and seconded by Barry Wolfe.
     - Motion carried unanimously.

   - **Invoices (as of September 17, 2026):**
     - Motion to approve invoices was made by Barry Wolfe and seconded by Michael Slater.
     - Motion carried unanimously.

6. **Manager's Report:**
   - Kristy Donaldson provided updates on the water treatment plant tour with the new DEP Sanitarian, issues at Laurel Hills, storm damage, and the agreements with Charter Homes.

7. **Solicitor's Report:**
   - No Report

8. **Engineer's Report:**
   - Chris Wharton presented Requisition #2 for the PENNVEST Loan# 85228 - WTP Expansion project in the amount of $363,740.36.
     - Motion to approve Requisition #2 was made by Michael Slater and seconded by Barry Wolfe.
     - Motion passed unanimously.

9. **Old Business:**
   - Kristy Donaldson presented a customer request, which was discussed in December 2025. Carol Phillips, 197 Cooper Road, is in the process of selling her house. She is requesting the Board to agree on a dollar amount to release the liens on the property. The Board agreed to $6,000.00, which was the previous offer.

10. **New Business:**
    - Discussion/possible motion to purchase a 2026 Ford Ranger in the amount of $38,467.46, for Kristy Donaldson in lieu of a monthly per diem.
      - Motion to approve the COSTAR purchase of a 2026 Ford Ranger was made by John Zurisko and seconded by Barry Wolfe.
      - Motion passed unanimously.
    - Discussion/possible motion to purchase a 2027 S590 Bobcat Skid Loader w/forks in the amount of $65,000.00.
      - Motion to approve the COSTAR purchase of a 2027 Bobcat Skid Loader was made by Barry Wolfe and seconded by Michael Slater.
      - Motion passed unanimously.
    - Discussion/possible motion to purchase an 18' trailer in the amount of $5,900.00-$7,000.00.
      - Motion to approve the purchase of a trailer was made by Michael Slater and seconded by Gary Risch, Sr.
      - Motion passed unanimously.
    - Kristy Donaldson discussed the current sanitary sewage discharge agreement with HARSCO. HARSCO is requesting a reduction in the fee charged by the Authority. Their fee was originally based on the Winfield debt service; however, Winfield customers are now charged the same as Buffalo customers. The Board agreed to reduce the rate by 33%.

11. **Adjournment**
    - Motion to adjourn the Regular Monthly Meeting was made by Gary Risch, Sr., and seconded by John Zurisko.
    - Motion carried unanimously.
    - The Regular Monthly Meeting adjourned into an Executive Session at 8:05 p.m., to discuss personnel matters.